

CONSTITUTION

OF THE

JOHNSTON DISTRICT

MISSIONARY BAPTIST ASSOCIATION

Revised and Amended
2013

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ARTICLE I Name

This body shall be known as the Johnston District Missionary Baptist Association, Incorporated, and an assembly of Baptist churches located in Johnston County, NC and some adjoining counties, (hereafter referred to as the parent body) in affiliation with the General Baptist State Convention of North Carolina, Inc. and in affiliation with the National Baptist Convention, USA, Inc.

ARTICLE II Purpose

The purpose of this Association shall be to promote the Kingdom of God among men by incorporating a spirit of unity among affiliated churches. This Association shall support Home Missions, Foreign Missions, Shaw University, Shaw University Divinity School, Central Children's Home, Human Rights, the J.J. Johnson Camp Site and other approved worthy organizations.

ARTICLE III The Objectives

The Johnston District Missionary Baptist Association, Inc shall pursue the following objectives.

- A. To uphold and teach the doctrine of the Baptist Church, the true form of worship and the policy of the Association
- B. To provide the arena and instrumentality for our member churches and auxiliaries to work corporately, cooperatively, and collectively around the following concerns.
 - a. Spiritual Fellowship
 - b. Responding to the needs of members and member churches
 - c. Support the Unified Program of the Johnston District Missionary Baptist Association and the General Baptist State Convention
 - d. To sponsor a Training Program for member churches
 - e. To provide Christian and Sympathetic Assistance and Counsel to member churches
 - f. To provide support for an Ordination Council in its efforts to maintain high Ministerial Standards so that churches in need of Pastors may place confidence in the council's decisions
 - g. To enhance membership activities socially, politically and economically
 - h. To acknowledge outstanding achievements of churches and members throughout the Association.

ARTICLE IV Membership

Membership in the association shall be composed of affiliated churches. Any church that desires affiliation with this body must make a written request at any session of the Association. If the Association votes to receive said church, the Moderator shall extend the right hand of fellowship to its delegates. All affiliated churches of the Johnston District Missionary Baptist Association, Inc. will be expected to comply with Baptist doctrine, practices and beliefs or withdraw themselves from the Association. Churches which fail to register for 2 consecutive Annual Sessions shall be visited by a committee appointed by the Executive Board to determine the reason(s) for their absence and the committee will report its findings back to the Executive Board who will take appropriate actions in relation to those continued membership.

ARTICLE V Associational Year and Meeting Dates

Section I: Associational Year

- A. The Association's calendar year shall be defined as beginning January 1st and ending December 31st
- B. The fiscal year will be defined as the same as the calendar year

Section II: Meeting Dates

- A. The Annual Meeting of the Association shall convene on Friday and Saturday before the third Sunday in October each year
- B. The Mid-Year Session of the Association shall convene on Friday and Saturday before the third Sunday in March each year
- C. The Annual and Mid-Year Sessions shall be held at the location determined by the Time and Place committee unless otherwise designated by the Executive Board. The Moderator and/or the Executive Board may amend these dates by unanimous vote.
- D. The Executive Board shall meet twice a year (before the Mid-year and the Annual Session each year or as called by the Moderator.
- E. All Auxiliaries shall meet each Saturday before the fifth Sunday unless otherwise advised by the Association.

ARTICLE VI Representation

- A. An annual assessment for Associational churches shall be set at an amount determined by the Executive Board and declared at the Annual Session. All churches are encouraged to pledge beyond assessed amounts. Pledge and assessment funds may be paid at the Annual and Mid-Year Session

B. Each affiliated church is entitled to voting delegates based on the following distribution:

Number of Members	Delegates Per Church
1 - 100	3 voting delegates
101 - 250	5 voting delegates
251 - or more	7 voting delegates

C. The delegates of each church shall bear a letter certifying their appointment as a delegate having been briefed on the matters of business before the associational body, and giving a written report of the spiritual and financial health of the church

D. As the delegates of each church, these said delegate(s) are the only individuals who have official voting rights on matters of business brought before the associational body.

ARTICLE VII: Officers and Members of the Executive Board

Section I: Officers

The officers of this Association shall be: Moderator, 1st Vice Moderator, 2nd Vice Moderator, 3rd Vice Moderator, Secretary, Assistant Secretary, Treasurer, Auditor, Historian, Parliamentarian, Financial Secretary, Assistant Financial Secretary, Director of Christian Education, Minister of Music and all auxiliary officers. No person can hold an office within the association, unless they are a member of an affiliated church. All officers must be in good moral and ethical standing with the Word of God and active in an Associational church. All officers must conduct business in an orderly manner and must attend the Association Mid-Year and Annual Sessions. Officers must demonstrate Christian love and respect while performing their duties and shall provide a written report of accomplishments annually to the Executive Board.

Section II: Executive Board

The Executive Board shall consist of the officers of the Association, auxiliary presidents, past moderators, the minister of music and at-large members chosen by the executive board. (Number of at-large members TBO by the E-Board)

Section III: Term and Tenure of Office

- A. Moderators...The term for all Moderators shall be four (4) years and can serve in succession, but no moderator can be elected to more than 2 terms in succession
- B. Officers...All elected officers of the Association shall serve a term of (4) years and can be re-elected to the same office as long as said person is in good moral and ethical standing with the Word of God, and 2 consecutive terms being the maximum limit
- C. All persons desiring to serve the Association in any office must submit in writing to the Association their intent to run for election. All requests MUST be submitted at the Mid Year session prior to the Annual Session in which the election year occurs.

ARTICLE VIII: Responsibilities of Officers and Executive Board Members

All moderators shall be ministers who pastor a church in good standing within the Association.

All other persons serving in any capacity within this Association shall be an active member of a JDMBA church in good standing.

If the Moderator or any other elected or appointed officer (with the exception of Treasurer or Auditor) shall leave the Association for any reason during their term, their office shall be filled by the next officer serving behind them until such time as an election can be held.

If the Treasurer or Auditor should leave for any reason; that position shall be filled by appointment of the Executive Board.

Section I: Officers

All work of the Officers shall meet with the approval of the Association in session or the Executive Board out of session prior to implementation. The duties of the Officers of the Association shall consist of but not limited to the following responsibilities:

- A. Moderator...The Moderator shall serve as the presiding officer in the Association. They shall preside during the deliberation of the body, and of the Executive Board; abide by and enforce the observance of the constitution, decide all questions of order, giving his/her opinion concerning any subject under discussion and casting vote in the event of a tie. Represent the Association at the State and National Conventions. Deliver the "State of the Association" address during the annual session.

- B. First Vice Moderator... The duties of the 1st Vice Moderator shall include, but not limited to: Serve in the absence of the Moderator, assist the Moderator in carrying out the functions and duties of the Association, Represent the Association at the State Annual Convention, serve as the Director of the Training Institute, serve as liaison and oversee the Sunday School Union, Laymen's League and Baptist Training Union Auxiliaries. In the event that the Moderator is unable to fulfill his/her term or duties, the 1st Vice Moderator shall complete the remainder of the Moderator's term.
- C. Second Vice Moderator... The duties of the 2nd Vice Moderator shall include, but not limited to: Serving in the absence of the Moderator and 1st Vice Moderator, Assist the Moderator in carrying out the functions and duties of the Association. Represent the Association at the State Convention's Mid Year Session. Serve as liaison and oversee the Minister's and Deacons Union and Youth Auxiliary. In the event the Moderator is unable to complete his/her term the 2nd Vice Moderator will complete the remainder of the 1st Vice Moderator's term.
- D. Third Vice Moderator... The duties of the 3rd Vice Moderator shall include, but not limited to: Serving in the absence of the Moderator, 1st Vice Moderator, and 2nd Vice Moderator, assist the Moderator in carrying out the functions and duties of the Association. Represent the Association at the State Convention as needed or appointed by the Moderator. Serve as liaison and oversee the Usher's Union, Woman's Union and Music Auxiliary. Shall complete the term of the 2nd Vice Moderator in the event the above Moderator is unable to complete their terms.

NOTE...In the event it becomes necessary for any of the above Moderators to move up to fill a vacant position the Executive Board shall appoint someone to fulfill the term of the 3rd Vice Moderator.

- E. Secretary...The duties of the Secretary shall include, but not limited to:
- Record and process all Association business transactions approved in Executive Board and General Body Meetings
 - Assume responsibility of all official association communications with member churches and external entities.
 - Maintain current copy of the Association's constitution and bylaws, copy of charter and directory of affiliated churches and organizational leaders
 - Preserve records for present and future accountability, including business meeting minutes, legal documents, and outgoing and incoming correspondence.
 - Shall be knowledgeable of professional business techniques and proficiency in word processing.
- F. Assistant Secretary...The duties of the Assistant Secretary shall include, but not limited to:
- Assisting the Secretary in carrying out the functions and duties of their office
 - Serve in the absence of the secretary
 - Perform similar duties as the secretary when called upon.
- G. Historian...The duties of the Historian shall include, but not limited to:
- Preserve all Association records and relevant material
 - Ensure records and relevant materials are secured in a designated vault for safekeeping
 - Shall report in Annual Sessions
- H. Treasurer...The duties of the Treasurer shall include, but not limited to:
- Be responsible for properly counting, recording and depositing all of the Association's monies
 - Shall only disburse monies that have been authorized by the Association and/or the Moderator
 - Shall present a written Annual Report to the Executive Board and this report shall be made available to all Association Churches during the first quarter of the following year.
 - Shall make financial reports at Association meetings
- I. Financial Secretary...The duties of the Financial Secretary shall include but not limited to:
- Assist the Treasurer in preparing Annual Report
 - Record all contribution made by auxiliaries, churches and individuals

- J. Assistant Financial Secretary...The duties of the Assistant Financial Secretary shall include, but not limited to:
- Serve in the absence of the Financial Secretary
 - Assist the financial Secretary in carrying out the functions and duties of their office
 - Perform similar duties of the Secretary
- K. Auditor...The duties of the Auditor shall include but not limited to:
- Audit the accounts of the Association on an annual basis and report to the Executive Board prior to the Annual Session
 - Make written copies available to the Association churches at the annual session
- L. Parliamentarian...The duties of the Parliamentarian shall include, but not limited to:
- Maintain good Christian order in all Association meetings
 - Shall be knowledgeable of all Baptist Church Doctrine
 - Shall be knowledgeable of parliamentary Procedures as outlined by Robert's Rules of Order
- M. Trustee Board... The Trustee Board shall maintain an updated inventory of Association property, deeds and insurance. Shall be responsible for ensuring property is kept in good repair. Shall serve as legal representatives of the Association in business transactions. The Trustee Board shall consist of 5 members and each member shall serve a term of 4 years with tenure not to exceed 2 terms.
- N. Director of Christian Education...The duties of the Director of Christian Education shall include but not limited to:
- Assist Association churches in developing and implementing continuing education programs that will promote growth for the church and association as a whole
 - Shall monitor Sunday School Union and Baptist Training Union in an effort to identify Association affiliated churches with Christian needs
 - To work with Association churches to train and develop sound Baptist training to Sunday School and Baptist Training Union leaders and offer at least one training class annually
- O. Minister of Music...The duties of the Minister of Music shall include but not limited to:
- The Minister of Music shall provide music for the Association and its auxiliary's events as requested.
 - The Minister of Music shall facilitate training for member churches, ministries through workshops and other appropriate medium.
 - The Minister of Music shall attend the music workshops sponsored by parent body and other training as approved by the Association.

NOTE: The Executive Board shall be responsible for appointing the following officers:

- Treasurer
- Secretaries
- Auditor
- Trustees
- Christian Education Director
- Minister of Music
- Historian
- Parliamentary

All of the above officers may be appointed to serve four-year terms with the exception of Treasurer and Executive Secretary who may have unlimited terms.

ARTICLE VIX Auxiliaries of the Association

There shall be Auxiliaries of the Parent Body of the Johnston District Missionary Baptist Association. The following shall pertain:

- A. All auxiliaries shall submit a written report at each Annual Session, of its planned program, activities, and budget for the year
- B. All auxiliaries shall adhere to and implement its program based upon the association annual theme as determined by the Executive Board
- C. All auxiliaries shall meet with the Association in its Quarterly U-Day sessions as well as the Mid-Year and Annual sessions.
- D. All written articles governing the Auxiliaries shall conform to the Constitution and Bylaws of this Association

These Auxiliaries shall be as follows within the Association:

- Ministers and Deacons Union
- Woman's Union
- Laymen's League
- Christian Education Ministry (which includes Sunday School and Baptist Training Union)
- Usher's Union
- Youth Auxiliary
- Music Auxiliary
- Trustee Board
- Human Rights Committee

The duties of each President of the auxiliaries (with the exception of the Trustee Board) shall not be limited to the following:

- Shall lead the auxiliary in accordance to the guidelines of the Parent Body
- Shall submit an annual written report to the Association, detailing progress and accomplishments
- Shall attend all their auxiliary meeting
- Shall coordinate quarterly auxiliary meetings to be held at Association member churches.

The Trustee Board shall maintain an updated inventory of association property, deeds and insurance. Shall be responsible for ensuring property is kept in good repair. Shall serve as legal representatives of the Association in business transactions. The Trustee Board shall consist of 5 members and each member shall serve a term of 4 years with tenure not to exceed 2 terms.

ARTICLE X Amendments to the Constitution and Bylaws

Section 1: This Association shall not in any way interfere with the internal affairs of any church, but shall serve as an advisory board when requested. Any church requesting the Association's intervention or guidance in their internal affairs will send a registered letter signed by the pastor or deacon chairman and church clerk.

Section 2: Any changes recommended from the Constitution and Bylaw committee can only occur after the incoming Executive Board has met and reviewed said changes from the last administration. Upon approval from the Executive Board the amendments can then be presented to the Association for a vote.

Section 3: This Constitution and Bylaws may be amended by a majority vote of registered delegates present and voting at any Annual Session of the Association provided notice is given that the amendments are on the agenda during the first day of the meeting.

Presented by the Constitution and Bylaw Committee: Rev. James Allen, Chairperson
Deacon Willie Graves, Jr.,
Deacon Bobby Terrell,
Deacon Harris,
Sister Erma McDougal

Amended July 23, 2013